

CUSTOMER CHECKLIST



Wild Red Clover Ranch & Fiber Mill
PO Box 440155
2335 East 4000 North
Koosharem, UT 84744

Ph. 435-287-4446

annette@wildredclover.com
troy@wildredclover.com

- NEW customers - complete all forms in the customer packet.
- EXISTING customers – complete the fiber bag inserts. Update any information, if needed.
- Ink or digitally sign and mail/email the New Customer Service Agreement to the fiber mill.
- Call/email to schedule your fiber processing.
- Skirt all fibers. Please remove hay pieces, burrs, sticks, manure, toenails, and other visible debris. We do not offer skirting services. We will return or dispose of fleeces with excess vegetable matter.
- Send fiber to the mill one month before your reservation date.
- Include a fiber bag insert in each bag.
- Ship fiber in clear plastic bags. Please do not knot, tape, or tie off the bag.
- Pay \$50 deposit to reserve spot. This deposit goes toward your fiber processing cost.

NEW CUSTOMER SERVICE AGREEMENT



Wild Red Clover Ranch & Fiber Mill
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2335 East 4000 North
Koosharem, UT 84744

Ph. 435-287-4446

annette@wildredclover.com
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Name: _____

Billing Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Email: _____

Thank you for choosing Wild Red Clover Ranch & Fiber Mill for your fiber processing. We support the farm-to-yarn movement, and our knowledge and sustainable practices help us deliver a superior product that our customers love. Please read the following information regarding our policies. Your signature is required and then mail/email to the fiber mill.

IMPORTANT REMINDERS:

We do not offer skirting services.

Fiber can be rejected for any reason and is shipped back at the customer's expense. Rejection of fiber may happen for the following conditions: not skirted properly, significant vegetable matter, matting and/or tags are present, presence of moth casings and/or eggs, or stored in mothballs. We are not able to process fiber with dandruff, lice, or scurf.

Please do not prewash your fiber. All fleeces must be washed in our facilities using our washing products.

NEW CUSTOMER SERVICE AGREEMENT CONT.

Customer Responsibilities

Skirt fiber before sending it for processing. Incoming weight determines processing charges, and proper skirting will help save you money.

Schedule your processing by calling or emailing the fiber mill. A \$50 deposit will secure your reservation. Your fiber will need to be shipped the month before your reservation. Pay your fiber processing deposit before processing begins.

Pay final invoice upon fiber processing completion. At 30 days past due, the product will become property of Wild Red Clover Ranch & Fiber Mill. No finished product will be delivered until balance is paid in full.

Wild Red Clover Ranch & Fiber Mill Responsibilities

Provide clear communication and information regarding pricing, product descriptions, and the best possible products available for your fiber.

Provide you the highest quality processing available for your fiber with accurate labeling.

Provide up-to-date processing information.

Maintain records of all processed fiber.

Customer's Signature: _____

Customer's Printed Name: _____

Date: _____



DIRECTIONS FOR MAILING/DELIVERING FIBER

Mailing Fiber:

Please do not use FedEx.

UPS:

Wild Red Clover Ranch & Fiber Mill
2335 East 4000 North
Koosharem, UT 84744

Post Office:

Wild Red Clover Ranch & Fiber Mill
PO Box 440155
Koosharem, UT 84744

Dropping fiber off at the mill:

2335 East 4000 North
Koosharem, UT

The mill is located about one mile south of Koosharem. You can find our location on Google Maps. Our street, 4000 North, is located on the East side of Highway 62.





FIBER BAG INSERT

Customer Name: _____
Animal Name: _____ Age of Animal: _____
Bag # _____ of _____ Fiber Color: _____
Animal Breed: _____

Blending Fibers: type of fibers provided _____

Dehairing/Fiber Separating

Product (please check one):

- Cloud
- Roving
- Roving Center Pull Bumps

Center Pull Bumps: _____ yards/bump or _____ ounces/bump

- Drawn Roving Top
- Drawn Roving Top Center Pull Bumps

Center Pull Bumps: _____ yards/bump or _____ ounces/bump

Batts

Needle Felted Sheets: Size _____

Yarn

Lace	DK	Lopi:	Core Spun/Rug Yarn
Fingering	Worsted	Bulky	Thick cotton core
Sport	Bulky	Thin	Medium cotton core

Thin cotton core
_____ yards/bump

Ply

Single 2-ply 3-ply Other: _____

Skeins 200 yards Other yardage: _____

Cones

Wax